

PROCESS

01

CONSULTATION

Fill out our mini consultation form and we will send you a quote by email.

02

WE SEND YOU A QUOTE

We will email you with your price quote, as well as a Statement of Work for you to approve, which will include your project details to begin your project.

03

SEND US YOUR CONTENT

We will request further details to start your project to begin your website draft or digital marketing service requested. For websites, we will start your draft after we confirm that we have received your content & you can request for a maximum of one revision at this stage before payment will be requested to continue the build.

04

APPROVAL & PAYMENT

Once you are ready to proceed after seeing your website draft, we will send you an invoice for payment to be made at this stage once you're ready to continue with the full website build. For all other services, an invoice will be sent to make a payment before starting your project. We also offer payment plans for website services which can be requested.

05

BUILD STAGE & SET LIVE

We will continue the full build of your digital marketing service, website, with social media consultation and set up if required. For websites we will help you to set up your domain, website hosting and email if needed. We will set your website live once you have given approval! For any changes to your project 30 days after it's finalised and goes live with your approval, we charge an hourly rate.



TIME FRAMES

01

CONSULTATION & QUOTE

We aim to get back to you after you submit your mini consultation form within 2 working days.

02

WEBSITE DRAFTS

After you send us your content that we will request by email, we aim to design your website draft within 5 working days.

03

BUILD STAGE FOR ALL SERVICES

Once we have received your approval and payment, we aim to complete your full website build within 10 working days. During this time we will also complete your social media consultation and set up if needed.

At this stage, depending on the number of revisions you request, please keep in mind it may affect the set live date/deadline for the website. For all other services, we aim to complete it within 5-10 working days unless stated otherwise.

04

SET LIVE

Your website domain, hosting plan and business email if needed can be set up in as little as 15 minutes. Once these have been set up, we aim to have your website set live within 1 working day from approval

Amends are free for the first 30 days after your website/project goes live. For any changes 30 days after your project goes live, we charge an hourly rate.

